



FOR IMMEDIATE RELEASE

DATE: 09/01/20

CONTACT: Chris Booth, Cache GOP Chair

435.554.4940

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MIDTERM VACANCY NOTICE - CACHE COUNTY CLERK

The Cache County Republican Party has set the dates for the filing period and meeting to fill the vacancy for Cache County Clerk. The filing period opens Tuesday, September 1, 2020 at 12:00 PM, and closes at 5:00 PM on Friday, September 11, 2020. The County Central Committee, governing body for the Cache County Republican Party will hold a special election Saturday, September 19, 2020 to vote on the replacement for Jill Zollinger, who resigned effective August 31, 2020. The election will be in person and held in the Ridgeline High School Auditorium. Credentialing will begin at 9:00AM, the meeting will come to order at 10:00AM. The public is invited to attend. The Cache County Republican Party would like to remind everyone that Covid-19 precautions are encouraged for those who attend this special event.

Candidates must meet the qualifications found in Qualification For Candidate Filing Affidavit. The candidate who wins the election will serve out the remainder of the term, which is until December 31, 2022 at 11:59PM.

To file to run for the vacant County Clerk position please fill out the paperwork and submit in person to Chris Booth, Cache County Republican Party Chair on or before the deadline mentioned above. Here is the link to the filing paperwork, [County Clerk Filing Paperwork](#). Good luck to all candidates!

DUTIES FOR COUNTY CLERK

Clerk Department Duties

The County Clerk's general duties are to conduct Countywide elections, issue marriage licenses, and issue business licenses for the unincorporated county. Prepare and retain all County Council minutes, retain agendas, contracts, resolutions and ordinances for the County.

- Business License (CCC 5.04.080)
- Marriage License (UCA 17-20-1.7)
 - Issue Marriage Licenses
 - Review Marriage License Applications for compliance with current laws
 - Retain Marriage Records for Cache County
- Primary and General Elections (UCA 20A)
- Clerk to Cache County Council (UCA 17-20-1.7)
 - Council Minutes - Prepare and retain all minutes of the Cache County Council
 - Retain Agendas
- County Record Keeper (UCA 17-20-1.7)
 - Records Custody and Management
 - Maintain all Contracts and Agreements, Resolutions, and Ordinances records
 - Receive and retain files of Notices of Legal Action and other official documents for the county

Auditor Department Duties:

The Auditor's general duties include accounting and auditing services per UCA 17-19a-202. However, in accordance with 17-19a-203, the Cache County executive has designated the budget officer to be the director of finance; therefore, we direct any **accounting** questions to the finance department at 755-1700.

The Auditor is granted **investigative powers** under UCA 17-19a-401, and is authorized by 17-19a-204 to conduct discretionary financial **audits** within any area of county government. Performance audits may be conducted in coordination with the council. The Auditor's office also maintains, archives and disposes of **financial records** per 17-19a-207.

In addition, the Auditor's office provides core **property tax administration** services for Cache County. These functions are required by law and include but are not limited to:

- Board of Equalization - property appeals
- Notifications to taxpayers of property values and proposed tax increases
- Redevelopment tracking and reporting
- Tax charging and balancing
- Tax rate setting with the state and local taxing entities
- Tax Relief
- Tax Sale
- Value reporting to the state



DECLARATION OF CANDIDACY

by

(Print name of candidate exactly as it is to be printed on Official Ballots)

for the office of _____

STATE OF UTAH

County of _____



(Date)

I, _____, declare my intention of becoming a candidate for
the office of _____ as a candidate for the _____ party.

I do solemnly swear that: I will meet the qualifications to hold the office, both legally and
constitutionally, if selected; I reside at _____ in the City or

Town of _____, Utah Zip Code _____, Phone No. _____.

Additional information:

Email Address

Website

Signature of Candidate



QUALIFICATION FOR CANDIDATE FILING AFFIDAVIT

(Utah Code reference 20A-9-201)

I, the undersigned, have read and understand the constitutional and statutory requirements as listed below for the office of _____ and I meet the qualifications.

I understand I will be responsible for a \$50 filing fee payable to the Cache County Republican Party.

Signature of Candidate

Date

UTAH CANDIDATE FILING QUALIFICATIONS

The candidate shall state whether he/she fulfills the requirements of candidacy. If the candidate indicates that such candidate does not qualify, the County Chair shall decline such person's candidacy. 20A-9-201(3)

COUNTY CLERK/AUDITOR

Utah Code 17-16-1; 20A-2-101.5; 20A-9-201; 20A-9-202

- U. S. Citizen at time of filing.
- A registered voter in the county.
- At least a one year resident of the county immediately before the date of the election.
- For the purpose of this special election, be a registered member of the republican party.
- If ever been convicted of a felony:
 - All felony convictions have been expunged or
 - Ten years have passed since the most recent felony conviction and
 - All court-ordered fines and penalties have been paid
 - Probation is completed
 - Parole has been granted
 - Term of incarceration is completed
- An individual who holds a county elected office may NOT, at the same time, hold a municipal elected office.

Received by _____ Date Received _____

PLEDGE OF FAIR CAMPAIGN PRACTICES

(Utah Code 20A-9-206)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of Utah has a moral obligation to observe and uphold, in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their right to a free election, and that the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

I SHALL conduct my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing, without fear or favor, the record and policies of my opponents that I believe merit criticism.

I SHALL NOT use, nor shall I permit the use of, scurrilous attacks on any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, defamation, libel, or slander against any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, any other criticism of any candidate or the candidate's immediate family that I do not believe to be truthful, provable, and relevant to my campaign.

I SHALL NOT use, nor shall I permit the use of, any practice that tends to corrupt or undermine our American system of free elections, or that hinders or prevents the free expression of the will of the voters, including practices intended to hinder or prevent any eligible person from registering to vote or voting.

I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees or volunteers.

I SHALL immediately and publicly repudiate support deriving from any individual or group which resorts, on behalf of my candidacy or in opposition to that of an opponent, to methods in violation of the letter or spirit of this pledge. I shall accept responsibility to take firm action against any subordinate who violates any provision of this pledge or the laws governing elections.

I SHALL defend and uphold the right of every qualified American voter to full and equal participation in the electoral process. Utah Code Page 12 I, the undersigned, candidate for election to public office in the State of Utah, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

Name: _____ Office: _____

Signature: _____ Date: _____

***This is a voluntary pledge. Candidates are not required to sign this pledge of fair practices.**

***This document is considered a public record and will be retained for public inspection until 30 days following the election.**

ACCEPTABLE USE CONTRACT



The Cache County Republican Party desires to provide candidates and candidates campaign with the email address, phone number, street address and mailing address (hereafter "contact information") of elected delegates.

Candidate agrees to use delegate contact information only for election campaign communication purposes. Prohibited behavior includes harassing or causing distress or inconvenience to any delegate, or transmitting obscene or offensive content.

Candidates may use delegate contact information ONLY during the period beginning with the commencement date of this contract and ending the day after the election concludes. Within twenty-four hours after election polls close, candidates will immediately delete and destroy all delegate contact information.

The candidate agrees to keep all delegate contact information confidential, and maintain and use the contact information in accordance with applicable law. The candidate will not sell, rent, lease, transmit or share delegate contact information with third parties, and will not provide contact information to any third-party individual, government agency, or company at any time unless compelled to do so by law.

The candidate will indemnify and hold harmless the Cache County Republican Party, its officers, committee members, and all volunteers from any liability related to the candidates use or misuse or negligence with regard to delegate contact information. The candidate assumes all liability for the use or misuse or negligence with regard to delegate contact information.

Candidates will provide an opt-out provision in all email communications. Delegates who no longer wish to receive candidate communication may opt-out by notifying the candidate. Candidates will immediately remove all delegate contact information upon receipt of an opt-out request.

The Cache Republican Party may, in its sole discretion, terminate permission to use any or all delegate contact information by candidate at any time. Candidate will immediately delete and destroy all delegate contact information upon receipt of a demand to terminate use of any or all delegate contact information.

I understand that I will receive the list after the filing fee has been paid and I have submitted my official declaration of candidacy.

Candidate Signature Print Name Date

Cache County GOP Officer Print Name, Position Date