

Caucus

Draft Script

Good evening everyone, my name is Amber, and I have been serving as your Precinct Chair for the past two years. _____ has been serving our Vice-Chair, with _____ as our Secretary, and _____ as our Treasurer. I will be tonight's Precinct Host and I will be responsible for processing the results of this meeting along with any registration forms, and forwarding all of the information to the County Party at the conclusion of this meeting.

The Utah Republican Party has set our agenda for tonight. We do not need to adopt this agenda and our meeting tonight will be as indicated on the board behind me.

Welcome

Prayer

Pledge

Reading of the State or County Platform

Review of Rules & Procedures

Nominations and Elections

Other Business as directed by State and/or County Parties

Selection of Election Judges

Adjournment of Meeting

We will begin with a prayer offered by _____. We will then recite the Pledge of Allegiance led by _____, followed by the reading of the County Republican Platform by _____.

Thank you.

Throughout this meeting, we will be passing around a donation envelope to collect donations for the county party. These funds will be used to help cover costs of building rentals, printing materials, candy for parades, and events.

Let's now review the rules and procedures.

Anyone may attend and observe the neighborhood caucus election as long as they do not commit a breach of decorum. In the event one or more such instances occur, the individual may be asked to leave by the precinct host.

The official policy of Utah's Republican Party regarding this states: "Any person at a mass meeting who, after being advised, persists in an obvious attempt to divert the meeting to a different purpose from that for which it was called, or who otherwise tries to disrupt the proceedings, becomes subject to the disciplinary procedure."

Voter registration materials are available at this meeting for those who wish to affiliate tonight as Republicans. Participants must be Utah citizens who reside in the precinct boundaries, who are registered Republicans (including any residents affiliating tonight), who will be at least 18 years of age by the time of this year's general election, and who are properly credentialed. Only credentialed Republicans will be allowed to address the caucus, run for precinct offices or delegate positions, or cast a vote in tonight's meeting.

Everyone has an opportunity to speak to an issue once before anyone can speak twice. If time limits on debate/speaking become necessary they can be imposed by a majority vote of the participants.

Utah's political process begins every two years in neighborhood caucuses, where members of each precinct vote for delegates to represent them at county and state party conventions.

These conventions are a vital part of Utah's political system. It is very important that delegates make every effort to attend conventions and cast a vote on behalf of their neighbors. Please make sure you are committed to this process before you accept the nomination for a position tonight. Delegates then attend the conventions to vote for candidates who will represent the Republican Party on the general election ballot. If one candidate does not receive at least 60% of delegate votes at the state nominating convention, there will be a primary election where voters will directly choose the candidate. For Cache county offices that threshold is 70%.

The next County convention will be held on April 16, 2020 @ 6:00 PM (write on board)

The next State convention will be held on April 25, 2020 (write on board)

We will now go over the duties of Precinct Officers and Delegates.

All Precinct Officers are expected to attend County Central Committee meetings (at least two each year of the two year term), assist in representing the Cache GOP in parades and events, and attend all trainings.

Precinct Chairs are responsible for delivering election results to the Executive Committee before the end of caucus day. They will notify the delegates and alternate delegates in their precinct about the county and/or state conventions. They will serve as ex-officio county delegates at the county conventions. They will assist the County Party leadership in the next cycle's caucus preparation and post notice of the date, time, and place. They are responsible for hosting the next caucus, and running the meeting. They will appoint a new Vice-Chair, Secretary, and/or Treasurer if those positions become available in between caucus cycles.

Precinct Vice-Chairs will assist the Chair in the above listed responsibilities.

Precinct Secretaries will assist the Chair as needed. They will maintain an updated contact list of officers, delegates, and alternates for their precinct. They will assist the Chair in contacting the officers and delegates for meetings and conventions.

Precinct Treasurers will assist the Chair as needed. They will collect precinct donations and deliver them to the County Party Treasurer.

Our Precinct has the following delegates to elect.

State Delegates

Alternate State Delegates

State Delegates will represent their precinct at the state conventions. In the even year of their term, they will vet state and federal candidates and attend the state nominating convention. In the odd year of their term, they will vet candidates for the state party leadership and attend the state organizing convention. If they are unable to attend, they will notify their precinct chair in a timely manner.

County Delegates

Alternate County Delegates

County Delegates will represent their precinct at the county conventions. During the even year of their term, they will vet candidates for county offices and the state legislature and attend the county nominating convention. During the odd year of their term, they will vet candidates for the county party leadership and attend the county organizing convention. If they are unable to attend, they will notify their precinct chair in a timely manner.

All elected precinct representatives must provide updated contact information to be made available to the county and state party. Delegates will be contacted by the candidates.

Nominations for each precinct office and delegate position will be taken from the floor. Seconds are not necessary. Only credentialed participants may make a nomination, be considered for a precinct position, or cast a vote. A participant may nominate themselves if they wish. A nominee need not be in attendance to be considered for a position. Our precinct allows for absentee balloting and write-in candidates for persons who reside in our precinct boundaries and wish to participate in our caucus but could not attend in person. These requests need to be received at least 72 hours before the caucus begins. We **did/did not** receive any requests. I will close the nominations for a precinct office or delegate position only when no further nominations are offered.

Voting will be by secret ballot in all races. One ballot shall be made available to each caucus participant for each race. Election results can be declared by acclamation if only one nominee is submitted for any given office or position.

In the event that three or more candidates are nominated for the same precinct office or the same delegate position we will need to determine which system of voting to use in these races.

If we vote to use a **plurality** system, each person will write the name, or names (if more than one delegate will be chosen) of their choice for each officer or delegate position on a separate ballot. The votes will all be tallied and those nominees with the highest number of votes will win the position/positions. If we vote to use a **majority** system, we will have to narrow the field by voting as many times as it takes until one nominee wins more than 50% of the votes for each position. In the event of a tie, outcomes shall be determined by a coin toss.

At this time, can I get a motion to use either a majority or plurality voting system? Is there a second? Is there any discussion? All in favor of _____ please hold up your credential card. All opposed to _____ please hold up your credential card. The motion to use _____ passes/fails.

After we have nominations and speeches, we will need two or more non-candidate ballot counters. Each candidate may provide a poll watcher if desired. At the conclusion of voting, I will announce the vote counts. Nominee speeches for each office and position shall be limited to between one to three minutes. Can I get a motion for a time limit on speeches? Is there a second? Is there any discussion? All in favor of ___ minute speeches, please hold up your credential card. All opposed, please hold up your credential card. The motion to limit speeches to ___ minutes passes/fails. Our official timer for the evening will be_____.

We will now accept nominations for the office of Precinct Chair. (Write nominations on the board. When a person is nominated, ensure they are credentialed and ask them to accept the nomination. Determine which voting method applies. Candidates may all speak. Vote. Announce vote totals.)

We will now accept nominations for the office of Vice Chair. (Write nominations on the board. When a person is nominated, ensure they are credentialed and ask them to accept the nomination. Determine which voting method applies. Candidates may all speak. Vote. Announce vote totals.)

We will now accept nominations for the office of Secretary. (Write nominations on the board. When a person is nominated, ensure they are credentialed and ask them to accept the nomination. Determine which voting method applies. Candidates may all speak. Vote. Announce vote totals.)

We will now accept nominations for the office of Treasurer. (Write nominations on the board. When a person is nominated, ensure they are credentialed and ask them to accept the

nomination. Determine which voting method applies. Candidates may all speak. Vote. Announce vote totals.)

We will now accept nominations for the office of State Delegate. Remember we need to nominate __ delegates and at least __ alternates (Write nominations on the board. When a person is nominated, ensure they are credentialed and ask them to accept the nomination. Determine which voting method applies. Candidates may all speak. Vote. Announce vote totals.)

We will now accept nominations for the office of County Delegate. Remember we need to nominate __ delegates and at least __ alternates. (Write nominations on the board. When a person is nominated, ensure they are credentialed and ask them to accept the nomination. Determine which voting method applies. Candidates may all speak. Vote. Announce vote totals.)

Thank you for participating in this important process. Each newly elected precinct member will need to come forward after the meeting to verify that we have correct contact information, and receive a description of the duties for each position.

We **do/do not** have any other business as directed by the State or County parties.

Thank you again for your attendance and participation. This meeting is now adjourned.