

## **Caucus Supply and Preparation List**

**Please review and practice the Caucus Script before the meeting.**

The County Party will provide:

- Printed Registered Republican List for each precinct
- Agenda/Instructions
- County Party Platforms
- Donation collection envelopes
- Voter Registration Forms
- Caucus Check-out list
- White Board with markers (as found in each meeting room) to display nominations

The following document will be emailed to you, and you will need to print them if you'd like to take them to caucus:

- Script

You will need to bring:

- Pens
- Blank Paper, cut into several pieces (approximately 2 ½ square inches)
- Extra Blank Paper
- Scissors
- Ballot Box with lid
- Laptops or other tools to submit the Attendance Roll and Election results electronically

Please do not use any materials (pens, papers, etc) from the classroom. We must leave the classroom in the condition it was before our meeting.

Please arrive to your Caucus location by 5:30 pm. You will need to set up for the meet and greet period from 6:00-7:00 pm, make sure the WiFi is working, and get volunteers ready for credentialing your precinct members. District Chairs and/or Vice Chairs will be at the main locations by 5:30 pm.

Please contact your District Chair or Vice Chair with any questions or last minute needs.