



Members present: Geoff Cox (Chair), Natalie Levi (Vice Chair), Pamela Budge (Secretary), John Drew (Treasurer), Tim Lindsay (Logan 1 District Chair), JoAnn Bennett (Logan 2 District Chair), Sid Roderer (North District Chair), Jana Atkinson (Northeast District Chair), David Benson (Northeast District VC), NaLyn Nelson (South District VC)

Others in attendance: Bonnie Grieff, Nate Player

EXECUTIVE COMMITTEE AGENDA
Wednesday, June 7, 2023
7:00 PM

1. Welcome, Chair
2. Prayer - [David Benson](#)
3. Pledge
4. Adopt agenda - [will be following Roberts Rules for Small Boards for this EC meeting](#) - **Motion to approve: Pam Budge /Second: John Drew - APPROVED**
5. Approve minutes last meeting - [May Meeting Minutes](#) - **Motion to approve: John Drew /Second: Natalie Levi - APPROVED**
6. Approve Matt Regen CPA to perform 4A2 Financial Review - **Motion to approve: John Drew /Second: Natalie Levi - APPROVED**
7. Robert's Rules Training - Nalyn, **15 minutes** - [see attached](#)
8. Report State GOP Organizing Zoom Meeting - May 31, **5 minutes** - [planning Preference Poll at Caucus for President](#) - no primary election; Caucus may be held on Super Tuesday (March 5th); may be creating a contact program that could be used by each county party as well as the state party; party leadership is requesting that Lincoln Dinners be held throughout the year (ours is already scheduled for Feb 3rd)
9. Southeast District Chair, **10 minutes** - [Bonnie Grieff](#) - **Motion to appoint: Geoff Cox /Second: John Drew - APPROVED**
10. Vice Chairs? **10 minutes each** - **Motion to appoint Todd Holland as Logan 2 VC: JoAnn Bennett - VOTE: 3 Yay / 5 Nay / 1 Abstain - FAILED**
11. Financial review - checks and payments since last meeting - [see attached](#) - **Motion to increase budget line item for "City Events, Parades" to \$5,000 for the additional candy/registration fees: Natalie Levi / Second: Sid Roderer - APPROVED**
12. CCC Meeting, **30 minutes**
 1. Review Agenda for CCC Meeting June 10
 2. Print agenda and bylaws
 3. Review Facility arrangements - JoAnn



4. Review Credentialing Pam - 3 tables - credentialed alphabetically - one paper copy & one electronic copy
5. Each committee chair speak, ask for volunteers?
6. Add \$150 for breakfast buffet? - **Motion to increase budget by \$200 for breakfast items for CCC meeting: Natalie Levi / Second: John Drew - APPROVED**
13. Special Election Clerk/Auditor **10 minutes**
 1. Wednesday June 28, venue, meet & greets - possible meet & greet on June 22nd at Courthouse - will ask candidates before further planning
14. District Vice Chair Bylaws discussion - Pam
15. Committee Discussion, **60 minutes = 6 min each**
 1. Service Chair? - tabled
 2. July Parades - Mike - DC's help get volunteers for parades in their districts & attend parade; parade chair (Mike) in charge of registering for parades, arrange to get vehicles & candy; NaLyn confirmed we are registered for Hyrum parade; Natalie would like to do Newton, Clarkston, & Mendon parades
 3. Venue - JoAnn - no charge from Ridgeline for CCC meeting; Special Election is scheduled to be held at Mount Logan Middle School
 4. County Fair - Sid - John registered for Fair - will get info to Sid; Pam will send volunteer sign up sheet to Sid; Sid will contact Cory Yeates to ask about freezers for otter pops
 5. Election Support - Jana - took a tour of the Ballot Center; invite others to take tour as well to see how elections are run; help organize election judges for poll watching & citizen audit (which the county clerk's office holds each election - citizen's pick random batch of ballots & compare the ballots to the data from the election machines to make sure they match)
 6. Constitution Dinner - John - possible locations: Snider's barn in Paradise, at a park; possible food options: burgers & hotdogs, or Lowers Foods catering; possible speakers: Scott Bradley
 7. Lincoln Dinner - Natalie - possible speaker suggestions: Ted Cruz, Glenn Beck - February 3 registered with State Party
 8. Cultivating Candidates - John - tabled due to time
 9. TARS Update - Nate Player: impressed with national TARS goals to serve community & social events for youth; leaves it open for each group to create TARS how they would like
16. New Business **Time up to EC**
17. Adjourn



Cache County Republican Party

2023 Budget to Actual

Thru 6/6/2023

	Full Year Budget	Actual YTD	Variance Over (under)	
Contributions				
Grassroots contributions	4,000	604	(3,396)	
Officer contributions	1,347	385	(962)	
Candidate contributions	0	0	0	
	<u>5,347</u>	<u>989</u>	<u>(4,358)</u>	
Fundraising				
Lincoln Day Dinner	18,000	14,427	(3,573)	
Constitution day dinner	0	0	0	
Other event revenue	0	0	0	
	<u>18,000</u>	<u>14,427</u>	<u>(3,573)</u>	
Total revenues	<u>23,347</u>	<u>15,416</u>	<u>(7,931)</u>	
Expenses				
Fundraising expenses				
Lincoln Day Dinner	11,700	8,158	3,542	
Constitution Day Dinner	0	0	0	
Other fundraising event revenue	800	0	800	
	<u>12,500</u>	<u>8,158</u>	<u>4,342</u>	
Fundraising net of expenses	<u>5,500</u>	<u>6,269</u>	<u>769</u>	
Other event expenses				
County convention, caucus	2,133	1,933	1,933	(0)
Special Elections	2,400	0	2,400	
Fair booth	800	0	800	
City Events, Parades	5,000	2,250	4,270	(2,020)
Candidate support	0	0	0	
Send in the Blue	350	381	(31)	
Send in Blue messaging	220	0	220	
Website hosting	240	205	35	
Zoom	160	160	(0)	
PO Box rental	100	97	3	
Printing	800	0	800	
Supplies	200	0	200	
Cache Chamber	150	0	150	
Constitutions	1,000	0	1,000	
TARS	1,000	104	896	
Service Project Treats	200	104	96	
Unclassified	0	(2,287)	2,287	
	<u>11,803</u>	<u>4,969</u>	<u>6,834</u>	
Total expenses	<u>24,303</u>	<u>13,127</u>	<u>11,176</u>	
Net revenue over (under) expenses	<u>(956)</u>	<u>2,290</u>	<u>3,246</u>	
Beginning cash balance 1/1/2023	14,107			
Net increase in cash	2,530			
Ending Balance 6/6/2023	<u>\$16,638</u>			



Robert's Rules of Order Cheat Sheet

TYPES OF MOTIONS

1. **Main Motion:** Introduce a new item
2. **Subsidiary Motion:** Change or affect how to handle a main motion (vote on this before main motion)
3. **Privileged Motion:** Urgent or important matter unrelated to pending business
4. **Incidental Motion:** Questions procedure of other motions (must consider before the other motion)
5. **Motion to Table:** Kills a motion
6. **Motion to Postpone:** Delays a vote (can reopen debate on the main motion)

EVERY MOTION HAS 6 STEPS

1. **Motion:** A member rises or raises a hand to signal the chairperson.
2. **Second:** Another member seconds the motion.
3. **Restate motion:** The chairperson restates the motion.
4. **Debate:** The members debate the motion.
5. **Vote:** The chairperson restates the motion, and then first asks for affirmative votes, and then negative votes.
6. **Announce the vote:** The chairperson announces the result of the vote and any instructions.

TIP! If the board is in obvious agreement, the chairperson may save time by stating, "If there is no objection, we will adopt the motion to..." Then wait for any objections. Then say, "Hearing no objections, (state the motion) is adopted." And then state any instructions. If a member objects, first ask for debate, then vote and then announce the vote.

REQUESTING POINTS

Certain situations need attention during the meeting, but they don't require a motion, second, debate or voting. It's permissible to state a point during a meeting where the chairperson needs to handle a situation right away. Board members can declare a Point of Order, Point of Information, Point of Inquiry or Point of Personal Privilege.

Point of Order: Draws attention to a breach of rules, improper procedure, breaching of established practices, etc.

Point of Information: A member may need to bring up an additional point or additional information (in the form of a nondebatable statement) so that the other members can make fully informed votes.

Point of Inquiry: A member may use Point of Inquiry to ask for clarification in a report to make better voting decisions.

Point of Personal Privilege: A member may use Point of Personal Privilege to address the physical comfort of the setting such as temperature or noise. Members may also use it to address the accuracy of published reports or the accuracy of a member's conduct.

* A member may make a Motion to Reconsider something that was already disposed; however, the reconsidered motion may not be subsequently reconsidered. A Motion to Reconsider must be made during the same meeting and can extend to a meeting that lasts for more than one day.



Robert's Rules of Order Cheat Sheet

ACTION	WHAT TO SAY	CAN I INTERRUPT SPEAKER?	NEED A SECOND?	CAN BE DEBATED?	CAN BE AMENDED?	VOTES NEEDED
Introduce main motion	"I move to..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move to amend the motion by..." (Add or strike words or both)	No	Yes	Yes	Yes	Majority
Move item to committee	"I move that we refer the matter to committee."	No	Yes	Yes	No	Majority
Postpone item	"I move to postpone the matter until..."	No	Yes	Yes	No	Majority
End debate	"I move the previous question."	No	Yes	Yes	No	Majority
Object to procedure	"Point of order."	Yes	No	No	No	Chair decision
Recess the meeting	"I move that we recess until..."	No	Yes	No	No	Majority
Adjourn the meeting	"I move to adjourn the meeting."	No	Yes	No	No	Majority
Request information	"Point of information."	Yes	No	No	No	No vote
Overrule the chair's ruling	"I move to overrule the chair's ruling."	Yes	Yes	Yes	No	Majority
Extend the allotted time	"I move to extend the time by ___ minutes."	No	Yes	No	Yes	2/3 vote
Enforce the rules or point out incorrect procedure	"Point of order."	Yes	No	No	No	No vote
Table a motion	"I move to table."	No	Yes	No	No	Majority



Robert's Rules of Order Tips and Reminders

Robert's Rules of Order, which is also widely known as parliamentary procedure, was developed to ensure that meetings are fair, efficient, democratic and orderly. The following tips and reminders will help chairpersons to run a successful and productive meeting without being run over or running over others.



Follow the agenda to keep the group moving toward its goals.



Let the group do its own work; don't over-command.



Control the flow of the meeting by recognizing members who ask to speak.



Let all members speak once before allowing anyone to speak a second time.



When discussions get off-track, gently guide the group back to the agenda.



Model courtesy and respect, and insist that others do the same.



Help to develop the board's skills in parliamentary procedure by properly using motions and points of order.



Give each speaker your undivided attention.



Keep an emotional pulse on the discussions.



Allow a consensus to have the final authority of the group.